



MANMOHAN TECHNICAL UNIVERSITY MEMO

DATE:

FROM:

TO:

FOR:

- | | |
|--|---|
| <input type="checkbox"/> Necessary Action | <input type="checkbox"/> Please reply |
| <input type="checkbox"/> Information | <input type="checkbox"/> Please file |
| <input type="checkbox"/> Comment | <input type="checkbox"/> Please retain |
| <input type="checkbox"/> Approval | <input type="checkbox"/> Please type |
| <input type="checkbox"/> Signature and return | <input type="checkbox"/> Please return |
| <input type="checkbox"/> Please report | <input type="checkbox"/> Please photocopy: copies |
| <input type="checkbox"/> Please reply direct | <input type="checkbox"/> Please discuss with me |
| <input type="checkbox"/> Brief me | <input type="checkbox"/> Please prepare file |
| <input type="checkbox"/> According to discussion | <input type="checkbox"/> Please prepare tippani |
| <input type="checkbox"/> According to your request | <input type="checkbox"/> Please pass it on |

REMARKS:

Reference attached, P.T.O.



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